

**PORTAGE COUNTY CALENDAR OF EVENT ITEMS TO BE SUBMITTED**

NAME OF EVENT: \_\_\_\_\_

\_\_\_\_\_

DAY/DATE: \_\_\_\_\_

\_\_\_\_\_

TIME: \_\_\_\_\_

\_\_\_\_\_

LOCATION: \_\_\_\_\_

\_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

\_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

EVENT WEBSITE: \_\_\_\_\_

GENERAL INFO: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ADMISSION: \_\_\_\_\_

Fill out form and mail to:  
Stevens Point Area Convention & Visitor Bureau  
340 Division Street North  
Stevens Point, WI 54481  
Or Fax to: 715-344-5818

*Note: Only events that take place in Portage County will be added to the calendar of events.  
Groups or organizations from Portage County, affiliated with events outside the county will not be added.  
Any questions, please call our office 715-344-2556.*